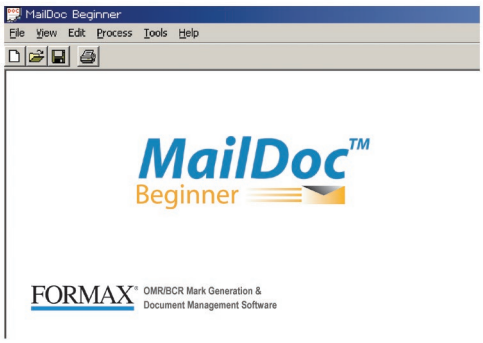
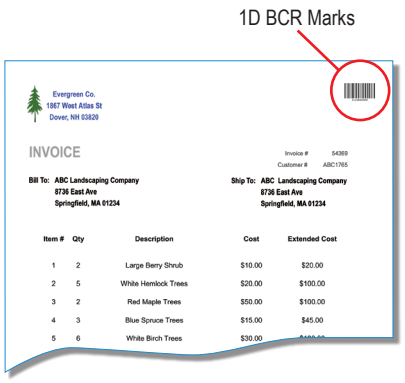
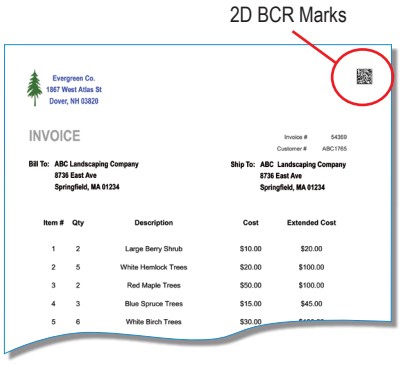
MailDoc™

OMR/BCR MARK GENERATION & DOCUMENT MANAGEMENT SOFTWARE







- Groups documents addressed to the same customer
- Automatically diverts zero balance statements
- Identifies multi-page documents and duplex prints them
- Drag and drop interface
- Targeted marketing through selective feeding

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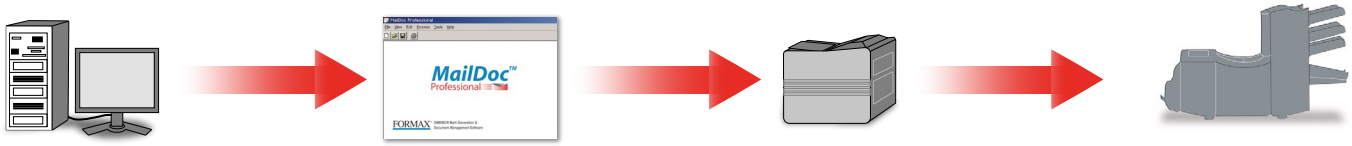
Formax **MailDoc™** is a powerful, easy-to-use, software suite that generates Optical Mark Recognition (OMR), 1D Barcode Recognition (BCR) or 2D Barcode Recognition marks directly on documents for intelligent inserting of varying multi-page documents such as invoices and statements. MailDoc™ **reduces printing and postage costs** by sorting through your unprinted documents and collating together any that are intended for the same recipient so they are sent in the same envelope. MailDoc™ will also allow you to **fully utilize a Formax inserter** equipped with OMR or BCR through enhanced target marketing with selective feeding and diverting of sets based on selected criteria.

	MailDoc Beginner	MailDoc Professional	MailDoc Professional w/ Postal Module
Generate OMR, 1D BCR or 2D BCR Marks (Insert/Accumulate only) to process varying page sets	✓	✓	✓
Unrestricted printer speed	✓	✓	✓
Sequence checking for document integrity and accuracy		✓ *	✓ *
Automatically divert documents, for example, statements with a zero balance		✓	✓
Selective feeding for target marketing		✓ *	✓ *
Group documents with similar addresses or account numbers in the same print file so they are inserted into the same envelope to reduce postage costs		✓	✓
Simplex-to-Duplex printing		✓	✓
E-mail document capability		✓	✓
Optional electronic overlays		✓	✓
Optional customization		✓	✓
First Class PAVE Presort for Postal Automation			✓
First Class CASS Accuracy for Postal Automation			✓
Optional NCOA Certification for Postal Automation			✓

* Advanced Inserter hardware required to utilize these functions



Invoices or Statements are simply exported and saved in one PDF file. No integration is needed with your existing accounting software.

Select OMR or BCR mark functions and location of marks. Create templates for each recurring job for quick and efficient processing.

Documents are printed at any speed from MailDoc with OMR or BCR marks ready for intelligent insertion.

Formax inserters provide secure, automated insertion of documents.

STANDARD FEATURES

Generates OMR, 1D BCR, or 2D BCR marks

Groups documents for the same customers

Unrestricted printing speed

Automatically diverts zero balance statements

Sequence checking for document integrity

Drag and drop interface

Target marketing through selective feeding

Simplex-to-duplex printing

E-mail document options

Presorts by ZIP code or AADC

Invoices are exported in one PDF file

Create templates for quick, efficient processing

HARDWARE

Processor	3GHz
RAM	4GB or higher
Disk space	4GB free
Windows	7 or higher

SOFTWARE

Works with any Windows-compatible printer

Pre-formatted data files in a PDF format

PDF reader

Java runtime